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**Family Montessori School is seeking a trained Montessori Casa Assistant Guide to join its team. Located in Vancouver, BC, Family Montessori School has been providing quality preschool programming since 1980**.

Family Montessori School is hiring a Part-time AMI trained **CASA ASSISTANT GUIDE** for a position starting late August 2025.

Hours of work: 8:30 am – 12:30 pm; Monday – Friday

Pending increased enrollment, position may turn into a Full-time position.

Applicants ***must*** have:

* Evidence of formal training from a recognized Montessori AMI Assistant training program.
* A valid Early Childhood Educator Assistant Certificate, in accordance with the BC Community Care facilities Branch licensing requirements.
* Criminal Records Check
* Current First Aid
* Proficient reading and writing skills in English
* Experience in child-care setting (minimum 2 years)

Main Duties:

* Collaborate and implement daily activities that support and promote the development of children
* Lead children in activities by telling or reading stories, teaching songs, guide the children in the use of all Montessori materials, preparing craft materials and demonstrating their use, providing opportunities for creative expression through the media of art, and taking the children to local points of interest
* Guide and assist children in the development of proper eating, dressing, and toilet habits
* Observe children for signs of learning disabilities or emotional problems and take appropriate action
* Assess the skills, abilities, interests, and needs of children
* Help to maintain and create the materials in the classroom
* Discuss progress or problems of children with parents and other staff members
* Establish and maintain collaborative relationships with other community service providers working with children
* Promote feelings of security and trust in children
* Attend meetings and workshops to develop and discuss new teaching method
* Collaboration, patience, independence, and a willingness to learn are highly valued attributes.

20 hours per week during school year (September to June) with 2 weeks off during spring and winter break.

Please forward your cover letter and resume to:

Pamela Nam, Office Administrator info@familymontessori.com

To learn more about our school please visit our website: [www.familymontessori.com](http://www.familymontessori.com)